

ConFest Committee

Minutes

Date: 14th July
Scheduled 7.30 PM
Start: 7.59 PM (Actual Start)
Venue: Zoom online
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:												
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land													
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging.	Emma Bennett												
2	<u>Meeting Started</u>	Procedural												
	(Put time here)													
3	<u>Meeting coordinators</u>	Procedural												
	Chairperson: (Peter Tippet) Minute Keeper: (Emma Bennett) Host: (zoom)													
4	<u>Attendance</u>	Procedural												
	Brian Denham, Emma Bennett, Peter Tippet, Ian Hales, David Cruise, Martin Schwarz, Glen Duncan, Kevin Taylor, Darrell Reid, Elisa Brock, Robin Mc Pherson, Darrylle Ryan, Mark Rasmussen, Lindy Hunt													
5	<u>Confirmation of previous minutes</u>	Procedural												
	Date June 9 th Moved: ((David Cruise) Seconded: (Peter Tippet) Choose outcome: PBC													
6	<u>Matters Arising</u>	Procedural												
7	<u>Correspondence</u>													
	MOTION: that Brian Denham and Peter Tippet receives email sent to ccmail@dte.org.au for the purpose of collating and tabling email received for the CC Moved: Emma Bennett Seconded: Darrell Reid Passed by consensus To action: David Cruise													
8	<u>Action Tasks</u>													
	<table border="1"> <thead> <tr> <th>Date</th> <th>Item</th> <th>Details</th> <th>Person</th> <th>Expected Completion date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>Update CC emails</td> <td>David Cruise</td> <td>Next meeting</td> <td></td> </tr> </tbody> </table>	Date	Item	Details	Person	Expected Completion date	Status			Update CC emails	David Cruise	Next meeting		<p>No progress Work In Progress Complete ☺ No longer relevant</p>
Date	Item	Details	Person	Expected Completion date	Status									
		Update CC emails	David Cruise	Next meeting										

		Write to front gate around pass outs	Kevin Taylor	Next meeting	
		Update DTE website to show dates for festival	David Cruise	20/7/22	
		Update ConFest website for dates to festival	Robin McPherson	20/7/22	
		Advertise on face book	Emma Bennett	20/7/22	
		Facilitator gathering notice	Emma Bennett		

9

Agenda item ID: 13936
Date: 2022-06-30 21:29:06
Meeting: CC

Agenda item: Fire team Facilitator change

Agenda details: Due to family reasons, Chriss Wilson has handed over the Facilitator position

Motion: Move that Simon Shearing, Mark Cutis and Brian Denham Co Facilitate the Fire Team Lead position

Item by: Brian Denham
Seconded: Kevin Taylor
Passed by consensus

Moved
Seconded PBC
PBM

10

Agenda item ID: 13922
Date: 2022-06-23 20:13:46
Meeting: CC

Agenda item: Ticketing, front gate and passouts

Agenda details: Since the introduction of wristbands the process for leaving site during ConFest has basically been an open gate policy. I have written to multiple boards about this and nothing has changed. The issue is to leave site during ConFest, you basically drive or walk out. To re-enter site during ConFest you basically wave your wristband out the window and keep on driving. The problem is if a car drives out with a child and then the child does not return there is no way of knowing who left in the hour that the child had gone missing. The Trybooking system can handle pass outs. Scan out and scan back in. This would record who left, when they left and when they returned. This would solve the problem. Another solution would be to set a camera up to record number plates either by OCR or video to identify what vehicles leave site during ConFest and when. Another solution would be to have a volunteer to scribe and record details of those leaving site. Another solution that was used in the past would be to issue pass outs as used to be done prior to the introduction of wristbands.

Motion: The CC writes to those working at the front gate and requests them to describe a method to be implemented for next ConFest of managing those leaving site to secure the gate and be able to identify who is leaving and who returns during ConFest.

Item by:
Moved: Peter Tippett
Seconded by: Mark Rasmussen
Passed by consensus

Action by Kevin Taylor

Moved
Seconded PBC
PBM

11

Agenda item ID: 13913

Moved
Seconded PBC

19	<p>Date: 2022-06-18 09:41:15 Meeting: CC</p> <p>Agenda item: ConFest membership</p> <p>Agenda details: There appears to be confusion and dissolution to what DTE is about and what the responsibilities of being a member entails. I believe there may be interest in creating a ConFest membership to promote volunteer contribution related to ConFest as well as also draw a distinction of what being a member of DTE requires. The purpose of the motion below is to create a working group to discuss the intricacies of what ConFest a membership would look like.</p> <p>Motion: That discussion is started related to establishing ConFest membership.</p> <p>Item by: Peter Tippett Discussion by Emma Bennett, David Cruise and Peter Tippett No real objections but no one sticking their hand up to do more</p>	PBM
----	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----

Moved
Seconded PBC
PBM

20	<u>Discussion</u>	
----	-------------------	--

- Discussion around land care and trial grassy patch in market space
- Discussion around late arrivals to meetings and if it's included in attendance
- Noted that websites are not updated with the news of next year's ConFest
 - **Action David Cruise to update dte.org.au**
 - **Action Robin McPherson to update confest.org**
 - **Action Emma Bennett to advertise on facebook**
- Discussion around number of attendees at ConFest
- Discussion around updating facilitator list and confirming involvement
- Discussion around facilitator gathering on site for 25th September 2022
 - **Action Emma Bennett to create a schedule and invite**
- Discussion around toilet hygiene and what is required with current Covid rules
- Discussion around replacing batteries for de-fibs as they are expiring

Motion: Easter ConFest dates start 6/4/2023 with gates opening midday 5/4/2023 and end 11/4/2023 with gates closing midday 12/4/2023

Moved Brian Denham
Seconded Kevin Taylor
PBC

21	<u>Carried Resolutions</u>	Procedural
----	----------------------------	------------

Motion: that Brian Denham and Peter Tippett receives email sent to ccmil@dte.org.au for the purpose of collating and tabling email received for the CC

Motion: Easter ConFest dates start 6/4/2023 with gates opening midday 5/4/2023 and end 11/4/2023 with gates closing midday 12/4/2023

Motion: Move that Simon Shearing, Mark Cutis and Brian Denham Co Facilitate the Fire Team Lead position

22	<u>Next Meeting Date & Time Confirmation</u>	Procedural
----	--------------------------------------------------	------------

11th August 2022

23	<u>Meeting Ended</u>	Procedural
----	----------------------	------------

9.59 pm